

My Working Goal: _____

Steps I took this past week:

What I need from the team today: (Applause? Ideas?
Help with an obstacle? A nudge? Just to listen?)

My next step(s): _____

Teammate: _____

Next step(s):

Teammate: _____

Next step(s):

Teammate: _____

Next step(s):

**PLACE TO HOLD EXTRA
THOUGHTS/THINGS TO MENTION
TO A TEAMMATE LATER**

PLACE TO HOLD EXTRA THOUGHTS/
THINGS TO MENTION TO A
TEAMMATE LATER

Teammate: _____

Next step(s):

Teammate: _____

Next step(s):

Schedule another Meeting Date? _____

BUDDY CALLS:

I'll call _____

on _____

at _____

I'll be called by _____

on _____

at _____